

Essex Building Committee

MEETING MINUTES

Wed June 1, 2016

Essex Town Hall Room B - 8:00 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Other in attendance:

Tom Fitzgerald, Region 4
Norman Needleman, First Selectman
Gary Riggio, Riggio Construction

Bruce Glowac called the meeting to order at 8:12 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of May 18, 2016, seconded by Leigh Rankin. Passed. Motion carried.

Anthony Longin (?), Ruby Glass, was here to discuss the glass partitions (with the elimination of the electronic shading). The partitions are supported via channels at the top where the glass fits into. He suggests a partial wall in certain areas. Anthony also stated that the side walls will need to be a finished product. Anthony indicated that the GC usually does the trim. Bruce inquired about sound and Anthony indicated it will be minimal when an office is next to another office. Bruce also asked about utilities and Anthony indicated that they are usually through the floor or around the exterior of the offices. Suspended ceiling option is still in discussion for individual offices or all at once. It was decided to go with individual offices as it will look more uniform.

Norman asked Gary and Anthony about timetable and cost. Anthony indicated it would be approximately 2-3 weeks out for the glass (it can be preordered and ready for when Gary is done framing). Doors and hardware would be supplied by Ruby. Norman indicated that he wanted no blinds or shades on the glass offices partitions.

Leigh asked Anthony to price out his piece and then have Gary price out walls and framing. Gary indicated that we need a set of plans to work with (Dave DeLeeuw, Building Official – is also looking for a complete set of plans) on this project. Bruce suggested we get Denise to draw up some plans and come to the meeting next week.

New locks for offices will be coordinated through the rekeying of the entire building.

Kelly indicated a walk-thru at Suburban next week, she distributed out the pictures of the cubicles.

Old Business:

- a. Town hall Land use areas - *see above*
- b. Town hall Air conditioning – on track with A/C – however a neighbor was upset with the possible noise and vision of the new A/C unit. We will need to build a sound barrier to curb the sound as much as possible.
- c. Essex Elem. School library – Tom indicated we are on track for 6/16 with the asbestos abatement.
- d. Essex Elem. School paving – Roger from Sullivan Paving is ready to go. The start date is set for some time during the month of July.
- e. Suburban – Kelly has indicated there will be a site visit next week.
- f. Town Garage – Leigh indicated that the building has been released and we are locked in. Leigh will contact the foundation preparer to find out where he's at.

New Business: None

Other business: None

Kelly indicated that we received info from John Guskowski on the Walnut Street Bridge and we are a little ahead of schedule. Bruce talked with Bob and he said he agreed to get the plans for the Ivory Street Bridge by mid-June for the work to begin in July.

Adjournment:

Bruce Glowac adjourned the meeting at 9:00 a.m.

Respectfully submitted,

Yvonne M. Roziak